





**Course 1: The Strategic Postdoc** 

Module 2: Applying for and Choosing the Right Postdoc

Session 2: Applying for a Postdoc Activity 2.2: The application package

- 1. Below you will find a job post for two different types of positions: a postdoc and a biology instructor and CVs and cover letters for hypothetical candidates applying for them. Review all the materials for each position, and considering the principles discussed in <a href="mailto:session2">session 2</a>, answer the questions in #2.
  - a. Postdoc position (<u>Job post</u>, <u>CV</u>, and <u>cover letter</u>)
  - b. Teaching position (<u>Job post</u>, <u>CV</u>, and <u>cover letter</u>)
- 2. After reviewing the candidates' application materials for each position:
  - a. Would you invite this person for an interview, yes or no? Why?
  - b. Do you think this person is a good candidate for this position?
  - c. What would you have done differently in the CV (e.g., headings, descriptive text, formatting, adding or removing information)?
  - d. Are the CV and cover letter tailored to the job description?
  - e. Did the cover letter show how the candidate's interests align with the position?
  - f. Did the cover letter show that the candidate had enough understanding of the position?
  - g. Did the cover letter show how the candidate's skills will benefit the employer or institution?